



BOARDING HOUSE APPLICATION FORM

✓ Check List:

1. Fill in Tenancy Application. Ensure all pages are completed and signed.
2. Identification is required with this application. All identification documents must be attached to this Tenancy Application.
 - Drivers Licence OR Passport OR any other form of photo ID (Compulsory)
 - Rental Ledger
 - Current Wage Advice
 - Centrelink Statement
3. Send Tenancy Application to applications@rhburwood.com.au

Note:

Acceptance of this Tenancy application will not be acknowledged until all pages are completed and signed.

Applications will only be processed if you have viewed the property with one of our Property Managers.

If your application is accepted a non-refundable holding deposit of one week's rent is required as soon as possible to secure the property.

1. Property Applying For

Address _____

Suburb _____ Postcode _____

Lease Term _____ Years _____ Months _____

Date Property to be occupied _____ / _____ / _____

Rent Payable for Property _____

Name(s) of other Applicants to Occupy Property _____

2. Personal Details

Title _____ First Name _____

Last Name _____

Date of Birth _____ / _____ / _____

Current Address _____

Suburb _____ Postcode _____

Drivers Licence Number _____ State of Issue _____

Car Registration Number _____

Alternate ID (eg passport) _____ No _____

Pension Type _____ No _____

Home Phone Number _____

Mobile Phone Number _____

Email _____

Occupation _____

Employers Name _____

Employer Phone Number _____

Please provide a contact number you are available on all day _____

Contact number: _____

3. Other Information

Number of persons occupying property _____ Adults _____

4. Next of Kin

Emergency Contact _____

Relationship _____

Mobile _____ Email _____

5. Current Situation

Are you the Owner Renter _____

Duration at your current address? _____ Years _____ Months _____

Name of Landlord/Agent (If applicable) _____

Phone Number _____

Rent Paid per week _____

Reason for leaving _____

Was bond repaid in full? Yes No, If No, please specify _____

Signed by the:

Applicant _____

Print Name _____

Date _____

Witness _____

Date to sign lease: _____ Time: _____

Bond (2weeks rent): \$ _____

Rent (2weeks advance): \$ _____

Total Payable \$ _____

Less Deposit: \$ _____

Balance Due: \$ _____

Please pay by Money Order or Bank Cheque

NO CASH WILL BE ACCEPTED